

12.0 Discussion and action regarding the donations of five (5) properties from Mr. Dennis Dick

13.0 Announcement that the closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code and announcing time and date of Closed Meeting (Executive Session) pursuant to Section 551.071 Consultation with Attorney:

- a. Announcement of time and date of closed meeting (executive session) begins;
- b. Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551–Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation or both; to wit: discussion with attorney regarding any of the agenda items listed on this Notice/Agenda

14.1 Closed meeting (Executive Session) pursuant to Section 551.074 (Personnel Matters)

- a. Announcement of time and date of closed meeting (executive session) begins;
- b. Discussion to deliberate the appointment, employment, evaluation; reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee regarding any personnel matters listed on this Notice/Agenda;

Announcement of time and date of closed meeting (executive session) ends.

14.2 Reconvene in open session announcing time and date

15.0 Consideration, discussion and any action regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or complaint or charge regarding one or more of the following:

City Administrator - SL	City Secretary - SW	Court Clerk - SS
Police Chief – CW	Police Officer – JL	Police Officer – EM
Police Officer – vacant	Outside Employee - JK	Outside Employee – RA
Supt of Outside City Employees - LH	Outside Employee - DW	PT Outside Employee – WP
Water Clerk - RM	PT Outside Employee - RC	PT TCEQ W/WW – JG
PT Senior Center Dir – BC	Municipal Judge – RZ	PT Asst PW Coord- RH

16.0 Consideration, discussion and any action regarding agenda items for next meeting

**17.0 Consideration, discussion and any action regarding date and time for the next council meeting.
The next regular meeting date is June 23, 2025.**

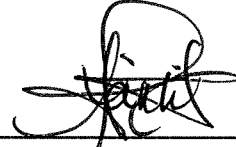
18.0 Adjournment

***Items may be taken out of the above order.**

The Calvert City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the Main Posting Window of City Hall; City of Calvert, Texas, a place readily accessible to the general public at all times, by the 6th day of June, 2025, before 5:00 p.m., and remained posted at the time of the meeting and for at least 72 continuous hours preceding the scheduled time of said meeting.



Shannnel Williams, City Secretary



620 Main Street
James M. Evans
Mayor

PO Box 505 Calvert, Texas 77837
Sergio Loya
City Administrator

(979) 364-2881
Shanntel Williams
City Secretary

Council Meeting - June 9, 2025

Item # 6

City administration will update the council on the administrative and operations of the city in the last 2 weeks but here are 2 things of note:

- a. Centex Financial Solutions advised us that they are hoping to get the trim that completes the built-in utility payment drop box located in the drive-up window in the back of city hall. The drop box is installed but the last part of this project is the trim which is on both sides of the drop box and adds additional security to the drop box.
- b. We have news that the old Dairy Queen restaurant has been sold. We met with the new owner who advised us that he will open an eatery there. Since then, a new sign has been placed announcing its opening.

The selling of the DQ building is a plus for Calvert as we continue to see solid economic development activity within the existing buildings we have. The location of this building gives us hope that the northern part of town will see more economic development.



BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

1722 Broadmoor Drive, Suite 210

Bryan, TX 77802

(979) 268-1125

City of Calvert Status Report – 06/09/2025

2021 CDBG 2021 Water Plant Improvements, TDA CDV21-0284 (13232)

- Project closed out
- Substantial Completion: Nov 5th, 2024
- Warranty Expires: Nov 5th, 2025
- Pump 1 reinstalled and running, 05/08/25

On Call (13247)

- WWTP Generator
 - o Looking at options to replace existing generator
 - o Quoted \$110,100 from Bruders Electric.
 - o City seeking Buy Board option, includes material and installation
- Existing Water and Sewer maps dropped off on 4/28/25
 - o Waiting for markups
- Texaco Plan Review
 - o Comments returned, 05/07/25

GLO Mit-Mod Water Line Improvements (13445)

- Water lines on the southeast side of town
- Contract Amount - \$500k
- Design started
- Environmental plans submitted, 05/07/25

Well 7 Transmission Line (13503)

- Received signed PSA
- Received survey work, 12/08/24
- Design in progress
- On hold. See Well 7 comment.

Well 7 (13507)

- Received signed PSA
- Groundwater District approved plans, 10/24/2024
- Submitted plans to TCEQ for approval, 10/24/2024
 - o Approved 12/20/24
- On hold. Alan Day with BVGCD told us to not move forward with bidding the well. Ongoing legal issues with the transportation of water out of the aquifer to the Austin area has caused funding to freeze.

East Side Water Line Improvements, Earmark Funds (33179)

- Water lines on East side of town
- Congressional Funds - \$2,250,000
- City Match (25%) - \$625,500
- Application – USDA RD Apply
 - o City to provide Items 5 & 6 from PER review
 - o Bleyl addressing remaining items from PER review
 - o Working on environmental report

11.0 Consideration, discussion and action regarding the acceptance of Bids in response to our Request for Bids to perform lawn mowing, weed-eating, edging, debris removal services for six (6) city-owned residential housing.

Tabled until bid deadline, Monday June 26th at 1 p.m.

12.0 Consideration, discussion and any action regarding Resolution 2025-016, a resolution supporting the City of Calvert's Application to the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside (TA) Call for Projects.

Action: Motion by Jan Walston, seconded by Bobbyjean Alford. Approved Unanimously

13.0 Consideration, discussion, and any action regarding the City of Calvert's intent to sell city-owned property located at 403 W. Texas, Calvert, TX, including the potential engagement of a licensed real estate agent to assist in marketing and promoting this property and may include other properties the City may have for sale from time to time.

Tabled

14.0 Consideration, discussion, and any action regarding the City of Calvert accepting the donation of five (5) city lots—specifically Block 53, Lots 6, 7, 8, 9, and 10—from Mr. Dennis Dick, contingent upon confirmation of clear title and Mr. Dick executing an affidavit accepting full responsibility in the event that any heirs or third parties later assert claims to the property.

Tabled

15.0 Consideration, discussion, and any action regarding the Real Property vacant space owned by the city located at 616 Main Street and an offer to rent the space by a private business.

Contingent on County Commissioner. Action: Motion by Dennis Crabtree, seconded by Allen Wiese. Approved Unanimously

16.0 Consideration, discussion, and any action regarding the employment contract for the City Administrator.

Action: Motion by Jan Walston, seconded by Bobbyjean. Approved Unanimously

17.0 Announcement that closed meeting (executive session) will be held pursuant to Section 551.071 of the Texas Government Code and announcing time and date of Closed Meeting (Executive Session) pursuant to Section 551.071 Consultation with Attorney:

- a) **Announcement of 5:38 p.m., May 27, 2025 of closed meeting (executive session) begins;**
- b) **Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551—Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation; real estate matters; to wit: discussion with attorney regarding any of the agenda items listed on this**

Notice/Agenda

- 17.1 Closed meeting (Executive Session) pursuant to Section 551.074 (Personnel Matters)**
- a. **Announcement of time and date of closed meeting (executive session) begins;**
 - b. **Discussion to deliberate the appointment, employment, evaluation; reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee regarding any personnel matters listed on this Notice/Agenda;**

Announcement at 6:29 p.m., May 27, 2025 of closed meeting (executive session) ended by Mayor James M. Evans

- 17.2 Reconvene in open session announcing 6:33p.m. May 27, 2025.**

- 18.0 Consideration, discussion and any action regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or complaint or charge regarding one or more of the following:**

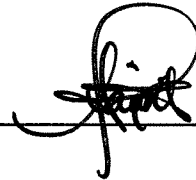
City Administrator - SL (See Action Item 16.0)

- 19.0 Consideration, discussion and any action regarding date and time for the next council meeting. The next regular meeting date is June 9, 2025.**

- 20.0 Adjournment**

Action: Motion by Allen Wiese, seconded by Dennis Crabtree. Approved Unanimously

MINUTES RESPECTFULLY SUBMITTED BY:



SHANTEL WILLIAMS

QuickBooks Payroll Services

Date: 05/28/2025

Subject: Details of Funds to be Withdrawn

Funds to be withdrawn for payment by Service
(not including applicable fees):

Employee Direct Deposit: \$20,021.69
Vendor Payments(Direct Deposit): \$0.00

Payroll Run Summary for 05/30/2025:

Paychecks

Total		Direct Deposit
DD4104	Sergio Loya	20,021.69
DD4105	Shanntel M Williams	2,321.82
DD4106	Sarah S Saavedra	944.27
DD4107	Tracy G Stone	968.20
DD4108	Cedric D Watson	1,393.44
DD4109	Emil Martinez	2,672.24
DD4110	Jimmy Loer	1,443.71
DD4111	Beatrice Cephas*	2,101.08
DD4112	Dennis M Webb	240.33
DD4113	Ernest Lee Homeyer	650.25
DD4114	James E Kinney	1,575.62
DD4115	James I Glenn	822.39
DD4116	Regina L Manthei	782.13
DD4117	Roderick D Chopp	891.39
DD4118	Ronnie L Adams	552.97
DD4119	Russell G Harris	985.39
DD4120	Willie L Pope	1,154.58
		521.88

Monthly Invoices Received
 For Monthly Council Meeting Held:

9-Jun-25

	Amt	Gen Fund	W&S	Other	
AAMCO		\$ -			police vehicle maintenance
Allstar Pest Control		\$ -			quarterly pest control
alphagraphics		\$0.00			Rent sign for bank building
Amazon		\$ -			cleaning supplies, evidence bags, ink toner, stock paper
American Law Enforcement		\$ -			Radar certification
ASCO		\$ -			Generator maintenance at well #6 and Senior center
Aqua-Tech	\$ 970.75		\$ 970.75		Water Analysis monthly of April
Aqua-Tech			\$ -		Water Analysis monthly For Nov and Dec
Aqua-Tech			\$ -		Water Analysis monthly
Ashton, Michelle		\$ -			Cleaning of the City Hall and Police Station
Atmos - 4018411913		\$ -			Utilities at City Hall
Atmos - 3022797705	\$ 172.19	\$ 172.19			Utilities at City Hall
Atmos - 3022797447	\$ 81.75	\$ 81.75			Comm Ctr: Utility usage
Avila Construction Group				\$0.00	Grant
Avinext	\$ 364.68	\$ 364.68			Microsoft 365 Business Standard CSP x3
Avinext		\$ -			back up storage for PD
Axon Enterprise Inc.		\$ -			Police Body cam and Docking
Badge & Wallet		\$ -			Badges for 4 reserve
Black Cactus Armory		\$ -			PD: S/W gun w/accessories
BH Harris Construction, LLC				\$ -	install 1248 sq/ft of new 2x2 drop ceiling, lighting and lower A/C drops.
Big O Tires		\$ -			PD: Vehicle Maintenance
Bleyl Engineering		\$ -			general consultation
Blue Cross Blue Shield of Texas		\$ -			Insurance, health for May
Brazos Valley Groundwater				\$ -	monthly share of water production March
Brazos Valley Groundwater				\$ -	monthly share of water production April
Brazos Valley Groundwater				\$ -	monthly share of water production April
Brazos WiFi	\$ 125.00	\$ 125.00			Phone service (formerly ATT)
Brazos WiFi		\$ -			Phone service (formerly ATT)
Brinlee Veterinary services				\$ -	Animal spade and neuter
Brien Water Wells & Irrigation				\$ -	Enable Well 6 to tower2 trips; 2-position switch/2 N.C. contact
Burleson, Amber CPA, P.C.		\$0.00			Blocks;Bypass Low Water Shut Down to Ground Storage
Calvert Auto Parts		\$ -			Payroll and travel fees
Calvert Auto Parts		\$ -			Police:
Card Services	\$ 898.60	\$ 898.60			repairs and maintenance
Card Services	\$ 751.36			\$ 751.36	see itemized receipts
Card Services	\$ 899.00			\$ 899.00	Chipper Repairs
Card Services/Dish	\$ 89.38			\$ 89.38	public works; power tools
Cardinal				\$ -	Sr.Ctr - Dish - 1 months
				\$ -	annual support

	Amt	Gen Fund	W&S	Other	
D Pittman Contractor, LLC		\$ -			Demolition of old property 403 W Texas
Date Cordar				\$ -	
Gloss A/C	\$ 520.00	\$ 520.00			A/C maintance at City Hall
CN Surety		\$ -			Michael Brewer bond #71801348
Cox, PLLC		\$ -			legal - substandard stuctures
Dana Safety Supply					
DSHS Central Lab Supply			\$ -		TCEQ lab tests
DUI, Inc		\$ -			Police uniforms shirt and patches
Entergy				\$ -	#136624400 910 S Cedar Sr Ctr
Entergy		\$ -			#164946923 620 Main City Hall Meter #2 (137223061)
Entergy		\$ -			#201863214 620 Main City Hall Meter #2
Entergy		\$ -			#137223210 100 E Hanna - City Hall
Entergy		\$ -			#134933274 604 Railroad Community Ctr
Entergy		\$ -			#134639376 Kemp Park
Entergy		\$ -			#135064350 Street Lights
Entergy		\$ -			#165813601 115 E Hanna/Chamber
Entergy		\$ -			#166355206 504 Pin Oak-Gazbo
Entergy		\$ -			#137900973 1001 Cottonwood
Entergy			\$ -		#136309341 1505 S Cedar Lift Station
Entergy			\$ -		#135110807 300 N Cedar Lift Station
Entergy			\$ -		#140979691 509 N Cedar - City Yard
Entergy			\$ -		#135087716 106 W Hanna Old City Yard (Security Lights)
Entergy			\$ -		#139438949 FM 1644 E Lift Station
Entergy			\$ -		#142917244 FM 1644 W Sewer Plant
Entergy			\$ -		#139438527 FM 1644 E Lift Station
Entergy			\$ -		#134961655 Hickory Flat Lift Station
Entergy			\$ -		#142916972 700 W Hanna Lift Station
Entergy			\$ -		#136078037 1003 Main Water Tower
Entergy			\$ -		#135115236 100 W Garrett Water Well 5
Entergy			\$ -		#135088151 903 Main Water Works
Entergy			\$ -		#187362793 Cedar and Hanna
Estes Electric			\$ -		Electric work for the public works
EZTAG	\$ 24.40	\$ 24.40			Texas tag fees Police
Ferguson			\$ -		6" PVC SWR REC thread CO Plug
Frontier Waste			\$ -		extra roll over
Galls					
Galls	\$ 17.99	\$ 17.99			Blk pocket Handcuff key
Galls	\$ 4.99	\$ 4.99			Hemming uniform
General Code	\$ 1,195.00	\$ 1,195.00			Annual fee for eCode.com Our online ordinance
Glenn, James	\$215.30	\$215.30			149 miles @.70 per mile + Refund for Water operator renewal fees
GTO		\$ -			PD: uniforms

	Amt	Gen Fund	W&S	Other	
Harris					water statements
Hearme Ace Hardware	\$ 10.77	\$ 10.77			Keys
Hearme Ace Hardware	\$ 229.27		\$ 229.27		supplies
Hearme Carquest					3blades for gator
Clare Kittle				\$ -	Wreaths for holiday street decorations
Kologic					PD:Copsync fees
Kyle Office Supply- Xerox					Monthly lease fee - printer, copier, fax
Kyle Office Supply- Xerox					Monthly lease fee - fax and email issues
Law Enforcement Systems					abandoned vehicle labels; juvenile case files; evidence tags
Lonestar Maintenance and Service	\$ 56.00		\$ 56.00		150# chlorine gas cylinders, delivery, monthly chlorine bottle rent
Lowe's	\$ 255.60			\$ 255.60	Painting supplies for Bank Building
Newton Rugged Deals LLC					Police car computers
Northern Tool					
R Luepnitz, Psychologist					psychological testing - officer hire
O'Reilly					
O'Reilly					
Office Depot					Office Supplies
Palmos Russ McCullough etc					Council attorney fees (McCullough)
Palmos Russ McCullough etc					plea letters; pretrial
PB&H	\$ 100.00	\$ 100.00			CPA
Penick Tire and Auto	\$ 511.27	\$ 511.27			repairs to police units
Pollardwater					water meters
Producers Coop					Police - fuel
Producers Coop					fuel and diesel
Producers Coop					
Ramirez, Raymond				\$ -	lawn maintenance
Red Bud Supply					tape, vests
Robertson County News	\$ 49.00	\$ 49.00			News paper subscription renewal for 1 yr
Robertson County Tax Assessor					Vehicle Registration Renewal for 2005 Ford PK DL #1552884
Robertson County Vet					spay, neuter, euth - donated funds
Rodriguez Tire Service					tractor tire
Scoop					Sludge Hog & Grease Hog Block
SJH San Jose Haulers					Wash Sand for sewer line 1736 Beech St
Smith Pump					Field Service tech
Serna, Angela					grant writing for PD
Serna, Angela					grant writing for PD
Sitientes, Raymond					Contract labor 8 days @ \$75
Southern Tire Mart					Police: tires 18-01 and 18-01
Southern Tire Mart					Police: tires 18-01 and 18-01
Staffing Texas LLC					Sarah S. Saavedra
Staffing Texas LLC					Sarah S. Saavedra
TCEO					Tier II reporting fee

	Amt	Gen Fund	W&S	Other	
TSC Tractor Supply	\$ 313.84		\$ 313.84		Auto unleaded fuel nozzle & Fuel hose; Kennel Door Panel
Templeton Electric					
Unifirst Holdings Inc	\$ 204.07	\$ 204.07			uniforms
Unifirst Holdings Inc	\$ 281.29	\$ 281.29			uniforms
Unifirst Holdings Inc	\$ 73.01	\$ 73.01			uniforms
Unifirst Holdings Inc		-			uniforms
Unifirst Holdings Inc		-			uniforms
United Rentals					
USPS	\$ 84.00	\$ 84.00			Yearly Box renewal
Verizon	\$ 496.31	\$ 496.31			Phone service for PD and outside workers
Waukesha-Pearce Industries, LLC				\$ -	Sewer plant welding
Wegwert Welding Service, Inc				\$ -	Reimbursements for Dividers, Binders, Snacks for meeting
Layla Wright				\$ -	Reimbursements for computers and monitors+A1
Layla Wright				\$ -	Judge's pay for month
Ron Zajac					
TOTAL	\$ 8,994.82	\$ 5,429.62	\$ 2,468.86	\$ 1,096.34	



620 Main Street
James M. Evans
Mayor

PO Box 505 Calvert, Texas 77837
Sergio Loya
City Administrator

(979) 364-2881
Shanntel Williams
City Secretary

Council Meeting - June 9, 2025

Item # 10

Last meeting we talked about using a real estate agent to list some of the city's properties in order to sell them. A real estate agent will list the property and be the first contact with potential buyers and will assist us in selling the land. We have prepared a draft of what the real estate agent rotational representation may look like:

City of Calvert Real Estate Agent Rotational Program Overview

The City of Calvert values its local professionals and is committed to ensuring that real estate opportunities from the public sector are shared equitably among those who live and are based in Calvert.

1. Eligibility Criteria:

- Must be a licensed real estate agent or broker.
- Must have a physical office or primary business address within the Calvert city limits.
- Must be in good standing with the Texas Real Estate Commission (TREC).
- Must register annually with the City to participate in the program.

2. Rotation Process:

- City-owned properties that are declared surplus and approved for sale will be assigned to participating agents on a rotating basis.
- The list of participating agents will be maintained and updated by the City Secretary's Office.
- Assignments will rotate based on the order of registration.

3. Listing Terms:

- Each listing term is for a maximum of 6 months or until the property is sold, whichever comes first.
- Agents must use real estate standard language in all marketing materials.
- Agents are encouraged to co-market with other participating Calvert agents to increase exposure.

4. Commission and Fees:

- Commission will be paid from the proceeds of the sale at a 3% consistent with market standards and as approved by City Council.
- No upfront marketing costs will be reimbursed by the City.

5. Program Evaluation:

- The program will be reviewed annually for fairness, efficiency, and effectiveness.
- Changes to the program may be proposed by staff and adopted by City Council resolution.



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Council Meeting - June 9, 2025

Item # 11

The city's administration receives several building and event permit applications throughout the year or month from residents for various small, medium, and large projects. Small, and routine permit applications are usually dealt with administratively as our normal daily work, however, we bring some of the larger or unusual permit applications to council for discussion and approval. Here are 2 permit applications for the city staff would like councils' input and approval.

- A. Building Permit Request from Baldemero Arrendondo at 300 South Pine Street, Calvert, TX
 - i. ISSUE – Mr. Arrendondo wishes to place a 40' metal container on his property for material storage purposes. Our ordinance does not address the specific issue of having a container-type of storage in a residential area. This has the potential to be unsightly but this will also be a long-term storage unit so we would like councils' approval on this.
 - ii. He also wishes to install a 20' driveway which staff does not have a problem with.
- B. Pike's Trail – Event Permit. June 28, 2025. Jamison 'Mert' Williams submitted an application in March for their annual Pike's Trail Ride and Festival to take place at Kemp Park on June 28th. The event was scheduled from 2pm till 12pm. This event has been happening for a few years. We have been and maintain communication with Mr. Williams.
 - i. ISSUE – In the past few years, this event has grown which has created security, operational, public safety, and compliance problems for the city. The problems include gun confiscation (average 5/yr, felony warrant arrests, shots fired in the last 2 years, un-permitted food trucks, underage drinking, among other problems.
 - ii. On March 29th, I sent a letter to Mr. Williams outlining the City's codes and ordinances that affect his event request. The letter is attached for your review. In April, we invited Mr. Williams to a meeting where we reviewed the contents of the letter with him and gave him guidance on what needed to be done to get the permit approved. We also gave him a copy of the ordinance articles for events. Included in this meeting with the Robertson County Sheriff, Emergency Management Director, County Judge, our Attorney, Chief Watson, and myself.

- iii. Our ordinance calls for all documents, agreements, insurances, etc., must be submitted 30 days before the event. As of June 6, 2025, we have only received the event insurance contract. Please see the letter for the requirements we asked him to meet of which all of them are covered under the ordinances.

UPDATE: We have been monitoring Mr. Williams social media posts and promotion of the Pike Trail Festival along with the feedback coming from his followers where he was stating that the festival was a 'Go,' and that "it was happening." The city felt compelled to make a statement on our own Facebook page. This is what we posted.

We are posting this out of concern and being proactive. The publicized Pike's Trail Event has Not been permitted due to the organizer(s) not having met the permit application requirements.

As of today, the advertised June 28, 2025, event cannot be held. We will update everyone at a later date as things change.

Our Neighbor -Hearne. The city of Hearne recently denied a similar permit request for an event similar to this for similar reasons.

RECOMMENDATION: City administration is requesting that Council deny the Event Permit Application due to lack of timely submission of event documents and contractual agreement, and due to organizer not meeting the required safeguards or compliance requirements for the event. Furthermore, this event will travel over state and county roads and organizers have not secured permits from those entities.

BUILDING PERMIT APPLICATION

City of Calvert

4-27-23
Application Date

APPLICANT:

NAME Barbara Arredondo
 COMPANY _____
 MAILING ADDRESS 1304 Beck St
 CITY, STATE ZIP Bryan TX 77803
 PHONE 979-220-1468
 FAX _____
 E-MAIL ADDRESS Barbara89@comcast.net

OWNER (If Different From Applicant):

NAME _____
 COMPANY _____
 MAILING ADDRESS _____
 CITY, STATE ZIP _____
 PHONE _____
 FAX _____
 E-MAIL ADDRESS _____

RECEIVED
APR 29 2023
 City of Calvert

STATUS OF APPLICANT (CHECK ONE)

Owner Representative/Agent Prospective Buyer

ADDRESS OF PROPERTY BEING CONSIDERED:

300 Pine St
Lots 435 B-61

LEGAL DESCRIPTION (Lot & Block, Subdivision, Trailer Park)

HISTORIC OR LOCAL NAME OF PROPERTY/STRUCTURE

PLEASE CHECK THE APPROPRIATE CONSTRUCTION ACTIVITY THAT APPLIES:

- | | | | | |
|--|---|--|---|--|
| <input checked="" type="checkbox"/> Addition | <input type="checkbox"/> New Construction | <input type="checkbox"/> Demolition | <input type="checkbox"/> Trailer or Portable Building | <input type="checkbox"/> Change in Occupancy |
| <input type="checkbox"/> Awning | <input type="checkbox"/> Drive/Sidewalks | <input type="checkbox"/> Carport | <input type="checkbox"/> Storage Building/Shed/Payhouse | <input type="checkbox"/> Fence |
| <input checked="" type="checkbox"/> Remodeling | <input type="checkbox"/> Paint/Siding | <input type="checkbox"/> Moving/Relocating Within City | <input type="checkbox"/> Moving/Removal From City | <input type="checkbox"/> Other |

Please attach a letter of intent describing all work to be done and materials to be used in detail.

CONSTRUCTION INFORMATION:

Building Lines: 50' Front 20' L. Side 30' Back 10' R. Side _____ Not Applicable
 (Setbacks Facing the Property in Feet) Estimated Construction Period: 30 Days
 New Construction Sq.Ft.: 2138 Construction Value: \$ 30,000 Trailer/Building Value: \$ _____

REQUIRED ATTACHMENTS:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Site Plan (proposed & existing site) | <input type="checkbox"/> Elevations to Scale | <input type="checkbox"/> Letter of Intent |
| <input type="checkbox"/> Color Photographs of Existing Conditions | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Survey or Plat required for New Construction, Additions, Fences and Relocation of Buildings or Trailers | | |

ALL ATTACHMENTS SHOULD BE 11" x 17" OR SMALLER.

HISTORIC PRESERVATION:

Is work to be performed within the Historic District? Yes No
 Does the property in question have a National, State or Local Historic Designation? Yes No
 If either of these questions are answered YES, an application must be made for a "Certificate of Appropriateness" (COA). An approved COA must accompany the Building Permit Application before the Building Permit can be issued.

Building Permit becomes null and void if construction authorized is not commenced within six months of the date issued.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a Building Permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. The completion of this application does not constitute or imply an approval or the issuance of a Building Permit. The Building Permit is a separate document; signed, recorded and issued by the City Secretary.

Applicant's Signature: Barbara Arredondo Date: 4-27-23

FOR OFFICE USE ONLY:

Date Received: _____ Filing Fee: \$ 25.00 Check # _____ Building Permit # _____
 Date Forwarded to Historic District Committee: _____ Returned: _____ Receipt # _____
 COA Approved: Yes No NA

Date Issued or Returned to Applicant: _____

- Located within an existing Trailer Park
- Located on Main Street
- Located within the Historic District
- Identified Structure of Historic Significance

City Secretary's Signature & Date: U. H. V. [Signature]

City of Calvert

PO Box 505

Layla H. Wright
Mayor

Phone: (979) 364-2881 Fax: (979) 364-2028

Sergio Loya
City Administrator
email: admin@calverttx.gov

Calvert, Texas 77837

Sergio Loya
City Secretary

March 29, 2025

Mr. Jamison 'Mert' Williams
Pike's Memorial Trail Ride Organizer
P.O. Box 354
Calvert, Tx 77837

Subject: Event Permit Application – Pike's Memorial Trail Ride

Dear Jamison,

The City of Calvert has received your event permit application for the Pike's Memorial Trail Ride scheduled for June 28, 2025. The City's ordinances and regulations govern the approval process for events of this nature, and your application falls under these provisions.

While your event may appear straightforward on the surface, its history presents significant logistical, operational, and legal challenges for the City, law enforcement, vendors, staff, attendees, and you as the organizer. I was personally present at the 2024 event, reviewed reports from 2023, and have been briefed on prior years. Based on these findings, there are several concerns that must be addressed before a permit can be granted.

Currently, we do not have sufficient information to make a decision on your application. Therefore, a meeting will be required to discuss the event's details and ensure compliance with the City's regulations. Our meeting is scheduled for Thursday, April 3, 2025, at 1:30 pm. Below are key issues and requirements that must be considered, talked about, and met. These are in no particular order:

Responsible Party

- Provide the name, address, and contact information of the individual or entity legally responsible for the event.
- The event permit application fee is: _____.

Safety & Security

Due to past incidents, including gunfire, weapons confiscation, and arrests, heightened safety measures will be required:

- You must secure a contract with a licensed security firm in good standing and provide 20 Level III security officers, following the industry standard ratio of 100 attendees per officer. A signed contract must be submitted before a permit is issued.
- The City will enforce parking regulations, including ticketing and towing for unauthorized vehicles.
- The city requires a plan outlining how weapons will be prohibited and prevented from entering the event.
- Event insurance requirements will be increased due to the elevated safety risks associated with this event.

Operations & Ordinances

- The City will undoubtedly incur overtime costs for police, public works, sanitation, and administrative staff. You will be required to cover these costs, which will be determined following our meeting.
- Noise levels must comply with City ordinances, which require that all loud noise exceeding 70 dB must cease by 10:00 PM.
- You must provide 20 temporary restroom facilities, based on an estimated attendance of 2,000 people (2024 attendance data).
- All food trucks must be registered and permitted by the City. Fees will be finalized after our meeting, and all permits must be paid in full by June 27, 2025, at 4:00 PM. Unpermitted vendors will be ticketed and towed.
- Our ordinance requires that the Event firm must notify the surrounding property owners of the upcoming event. You will be required to provide proof of notification to residents within a two-block radius of the event location and disruption.
- If applicable, the city will charge \$_____ per vehicle for parking on City-park land.

Alcohol & Underage Drinking Prevention

- The city requires assurance that underage drinking will be strictly prohibited and that individual liquor bottles will not be brought into or consumed at the event. You must provide a detailed plan for how you will enforce this policy.

County Approval Required

Because the trail ride extends onto Robertson County roads, you must obtain separate approval from the County. Please contact Robertson County Emergency Management at robco.emc@co.robertson.tx.us for more information on their Mass Gathering Permit Application. The city of Calvert event permit approval is contingent the County approving your request first.

Permit Considerations & Grounds for Denial

Due to the event's history of gun-related incidents and arrests, the City has determined that there is a more than 50% likelihood of safety risks to attendees and the public. As such, we will take these factors into serious consideration when reviewing your permit request.

Additionally, under City ordinance, the city may deny or revoke an event permit for reasons including, but not limited to:

- Failure to comply with applicable laws, or ordinances, or event requirements.
- Submission of false or misleading information on an application.
- Public safety concerns or interference with emergency services.
- Prior event(s) permit violations or revocations within the last 12 months.
- The presence of significant public threats, such as prior incidents of gun violence.

For a full list of City ordinances governing special events, you may visit: <https://ecode360.com/search?codeFinder=true> .

Next Steps

We will sit down and discuss matters in detail when we meet and determine your plan of action. We appreciate your cooperation and look forward to working with you to ensure that, if approved, this event is safe and compliant with City regulations.

Sincerely,

Sergio Loya
City Administrator
620 Main Street
Calvert, Tx 77837

cc: Layla Wright, Mayor
Cedric Watson, Police Chief
Amanda Lockhart, Esq.
County Judge Joe Scarpinato
Pikes Trail Ride File-2025



620 Main Street

James M. Evans

Mayor

PO Box 505 Calvert, Texas 77837

Sergio Loya

City Administrator

(979) 364-2881

Shanntel Williams

City Secretary

Council Meeting - June 9, 2025

Item # 12

We have an update on the properties Dennis Dick wishes to convey to the city which will be discussed in executive session.